

Incentive Process for Ferguson Midstream Programs

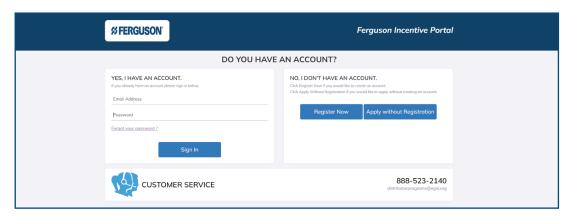
OVERVIEW

This document was created to guide you through the incentive submission process for the New York Gas and Electric Water Heating and Heating Midstream Program. The first step will be setting up your account. Please see our registration how to guide for more information.

REQUIRED DOCUMENTS

Ferguson invoice reflecting the model and serial numbers on the incentive application.

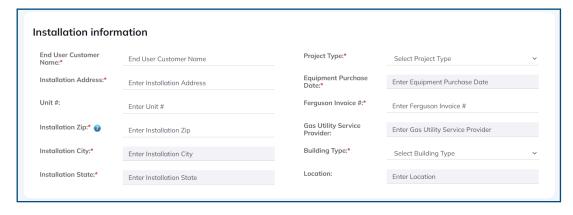
Step One - Login: Go to https://distributorprograms.egia.org/ferguson and login under 'Yes I have an account.'



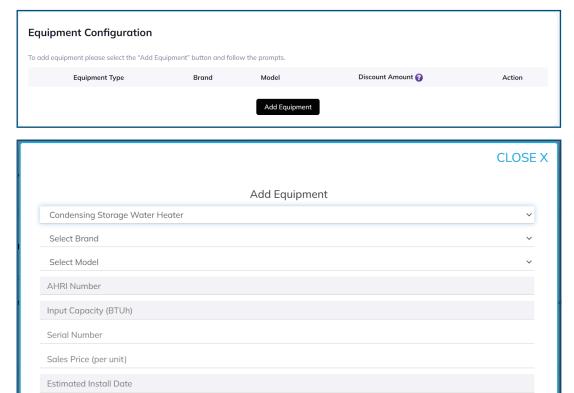
Step Two - Start a New Claim: First, click 'Start a New Application,' choose the program you are applying under, and then click 'Start a New Application.'



Step Three - Installation Information: Fill out the form with the installation information. Note: The installation city and state will automatically populate based on the zip code entered.

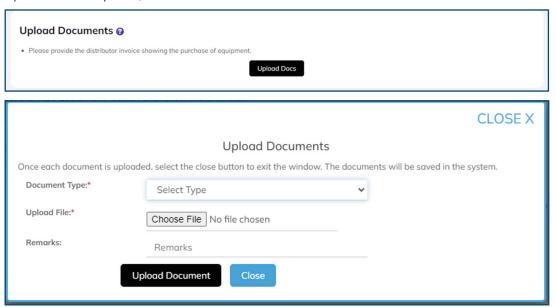


Step Four - *Equipment Configuration:* Add the equipment installed by clicking 'Add Equipment', select the type of equipment on the drop down and fill out the form.

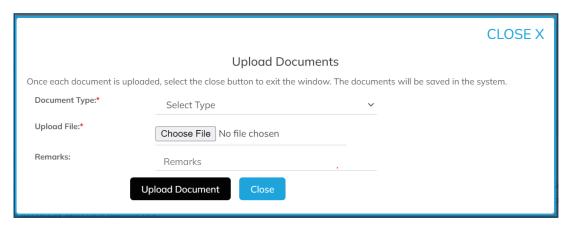


Submit

Step Five - Upload Documents: Click 'Upload Docs' to upload the required documents. Select the document type from the dropdown menu, choose the file, and click 'Upload Document.' Once the upload is complete, click 'Close.'



Step Six - *Certification Statement:* Review the certification statement, check the box to agree, and then click 'Submit.'"



Confirmation: You will receive a confirmation email from distributorprograms@egia.org, please save this for your records. Additionally, you can monitor the live status on your dashboard.